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PROTECTION AND PERMANENCY TRANSMITTAL LETTER 23-15

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Vanessa Hunter, Assistant Director
Division of Protection and Permanency

DATE: August 1, 2023

SUBJECT: SOP 25.3 Adult Guardianship/Conservatorship

The purpose of this transmittal letter is to notify staff of edits to the following SOP:

[SOP 25.3 Adult Guardianship/Conservatorship](#): Updates to the practice guidance surrounding the qualifications of the SSW to complete the interdisciplinary team (IDT) report have been updated to align with [KRS 387.540\(1\)](#).

An SSW may be appointed if they are at least eighteen (18) years old, a person of good moral character, and have received a master's or doctorate degree in social work from an educational institution approved by the board.

An SSW may also be appointed if they are at least eighteen (18) years old, a person of good moral character, and have received a baccalaureate degree in social work or social welfare program accredited by the council on social work education or a baccalaureate degree and has completed courses equivalent to a social work or social welfare program as determined by the board.

An [Interdisciplinary Team \(IDT\) Qualification Letter](#) is referenced to be sent with the written notification to the Judge when the SSW does not meet statute requirements.

Language that allowed an SSW to complete the report if the order was not rescinded by the judge has been removed. The language now reads that consultation with the Office of Legal Services (OLS) will occur if the order is not rescinded.

If you have any questions regarding this transmittal letter, please contact:

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